

DOD ARMED SERVICES YMCA

Military Outreach Initiative



FREQUENTLY ASKED QUESTIONS

RENEWAL MEMBERSHIPS

What is considered a renewal membership?

If the Service member/family has participated in the Military Outreach Initiative in the past (regardless of the facility or IDS), this is considered a renewal membership.

If a Service member/family failed to meet the attendance requirement in their previous membership, are they able to reapply under a “New” membership?

Service members/families may only reapply as a new membership after an 18 month waiting period. If a Service member/family fails to meet the attendance requirement, a Waiver must be completed.

What requirements must be met in order to renew my membership?

Fitness facility must be used a minimum of 48 days (an average of 8 days per month) during the previous 6-month period to be eligible for membership renewal. First-time renewals will use the previous 5-months to avoid a gap in service; minimum of 40 days use (average of 8 days per month).

How should my facility track my visits?

Visit reports, or attendance records, must be electronically generated from the facility’s existing software system. The attendance must include the name of the Service member/family and the specific time(s)/day(s) the facility was utilized. If a visit report cannot be generated, fitness facility staff may create a manual log with the member’s printed name, signature, and date of visit. Additionally, fitness facility staff will need to include an official letter confirming that all dates provided on the manual log are accurate.

What counts as a visit?

A visit is defined as the Service member (or member of the service member’s family) coming to the facility to participate in any youth or adult activity. Facility use is counted by “calendar day” only. Multiple entries on the same day by member and/or dependents only count as one (1) visit towards the minimum requirement. Service/family members must scan in for all activities for visit to be counted.

Will renewing Active Duty Independent Personnel be required to recomplete the Unit Request for IDP?

No, a copy of the Service member’s original Independent Duty Station-Command Form may be attached for renewal memberships. All pages of the form must be submitted with the listed name of the Service member, and both approval signatures. The Armed Services YMCA is not responsible for storing a copy of any approved IDS-Command Forms. If the original is lost or misplaced, the Service member/unit should contact their Military Component Approving Official (MCAO) where a copy may be sent to the unit, or a new approved IDS- Command Form can be issued to the unit. A current list of MCAOs is included within the application.

RESPITE CHILD CARE

What is Respite Child Care?

Respite Child Care is a YMCA program providing short-term child care for children birth to 12 years of age (or oldest age permitted at the participating YMCA). Respite care provides a safe and nurturing environment so the eligible parent or guardian can take a “short break” or some personal time to run errands, exercise, or simply relax.

What does not qualify as Respite Child Care?

Respite Child Care is short-term. This does not include before/after school care, day care, or any specialty programs.

How old must a child be to utilize Respite Child Care services?

Children must be 12 years of age or younger.

What is required for reimbursement of Respite Child Care services?

Facilities must complete the Respite Child Care application, including an attendance log that displays the date, time in, and time out of each child.

When should Respite Child Care applications be submitted?

All Respite Child Care applications should be submitted every calendar month to dodymca@asymca.org. Applications should be submitted no later than 30 days after services have been rendered by the YMCA.

What is the reimbursement rate for Respite Child Care?

The Armed Services YMCA will reimburse \$8.00 per hour, per child. The maximum number of hours a child may use Respite Child Care services within one calendar month is 16 hours.

What is required of my facility to participate in Respite Child Care?

YMCA facilities must comply with the following items to provide program-funded child care services:

1. Be state licensed and in good standing with no unresolved complaints on file with the state licensing agency.
2. Comply with Department of Defense’s Standards of and inspected annually per Department of Defense Instruction 6060.02, “Child Development Programs.”
3. Comply with the National Fire Protection Association 101 Life Safety Code.
4. Provide a copy of the state license, state inspection reports, and any reports generated under the state’s quality rating system, upon request.
5. Provide a record of completed background checks for all staff working with children upon request. Background checks must include fingerprint check, state and local criminal history review, and review of the state sex offender registry.
6. Recertify background checks at least every 5 years.
7. Ensure at least one program staff member is certified in First Aid and CPR and completed child abuse prevention and reporting training is on-site during the program operating hours.
8. Ensure providers are trained on child abuse, neglect, and problematic sexual behaviors involving children and youth. Records must be available for review upon request.
9. Provide Department of Defense or Service personnel access to facility/program for oversight purposes.
10. Ensure reporting procedures are in place for any accidents or child abuse incidents involving military members being served by this contract. Procedures must be posted in all facilities providing care under the terms of this contract and ASYMCA shall ensure that all YMCA’s adhere to those reporting procedures.
11. Agree that Department of Defense, in its sole discretion, reserves the right to deem program as ineligible to provide child care under the terms of this contract if it determines the care provided is not safe.
12. Respite Child Care Program (participating YMCAs only) provides free child care for deployed active duty, guard and reserve personnel on orders, and their family members who are geographically dispersed from military installations not to exceed 16 hours per month per family.