



RecTrac 3.1 Training

All Army Sports

Athlete and Coach User Guide

Vermont Systems RecTrac 3.1 Training
8/27/2026

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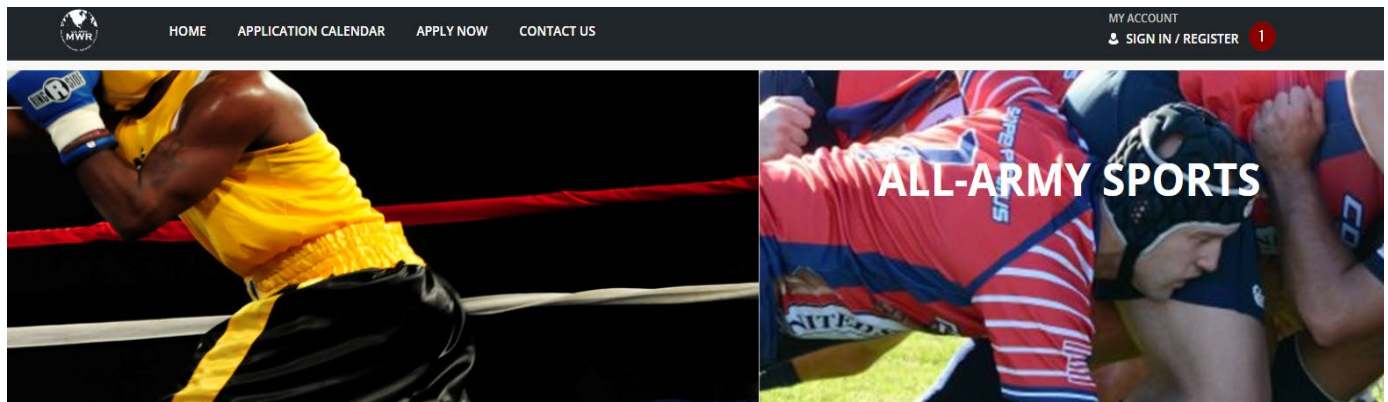
42

Creating an Applicant Household on the Web

Athletes and coaches will create an account when applying for their Sport. They will need to fill in all required fields (Marked in Red) before being able to save the account. This account will be used to apply for their Sport and track the progress of their All-Army Sport application.

To create an applicant household on the web, please follow the instructions below:

1. Click **Sign In/Register** on the menu bar.



2. Click **Don't Have an Account, Sign Up Now.**

Login

WebTrac Login

Username *

Password *

Login

[Forgot Username?](#)
[Forgot Password?](#)

Don't have an account? Sign Up Now

2

3. Under the **Username** field, enter a desired username for your account.
*Please note: your **Username** will need to have a minimum of 8 characters.*
4. Under **Password** field, please type in the desired Password for your account
5. Confirm **Password**
6. Enter **Applicant's First Name**
7. Enter **Applicant's Last Name**
8. Under the **Military Status** field, select the **Applicant's Military Status** from the drop-down menu.
9. Under the **Garrison field**, select the **Applicant's Garrison** from the drop-down menu.
10. Enter **Applicant's Birthday**
11. Under the **DEERs Gender** field, select **Applicant's DEERS Gender** from the drop-down menu.
12. Enter **Applicant's Military Email**
13. Confirm **Applicant's Military Email**
14. Enter **Applicant's Personal Email**
15. Enter **Applicant's Work Phone**
16. Enter **Applicant's Cell Phone**

17. Enter **Applicant's Mailing Address**
18. Enter **Applicant's City**
19. Under the **State** field, select the **Applicant's State** from the drop-down menu.
20. Enter **Applicant's Zip Code**
21. Under the **Country** field, select **Applicant's Country**, from the drop-down menu.
22. Enter **Applicant's Marital Status**
23. Under the **US Citizen?** Field, select the **Applicant's citizenship status** from the drop-down menu.
24. Complete the **ReCAPTCHA verification**.
25. Click the **Save** button.

Mailing Address Line 1 *	Mailing Address Line 2	City *
State *	Zip Code *	Country
N/A		--- Select A Country ---

Marital Status *

US Citizen? *

End of Active Duty Date

This reCAPTCHA is for testing purposes only. Please report to the site admin if you are seeing this.

☐ I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

Save

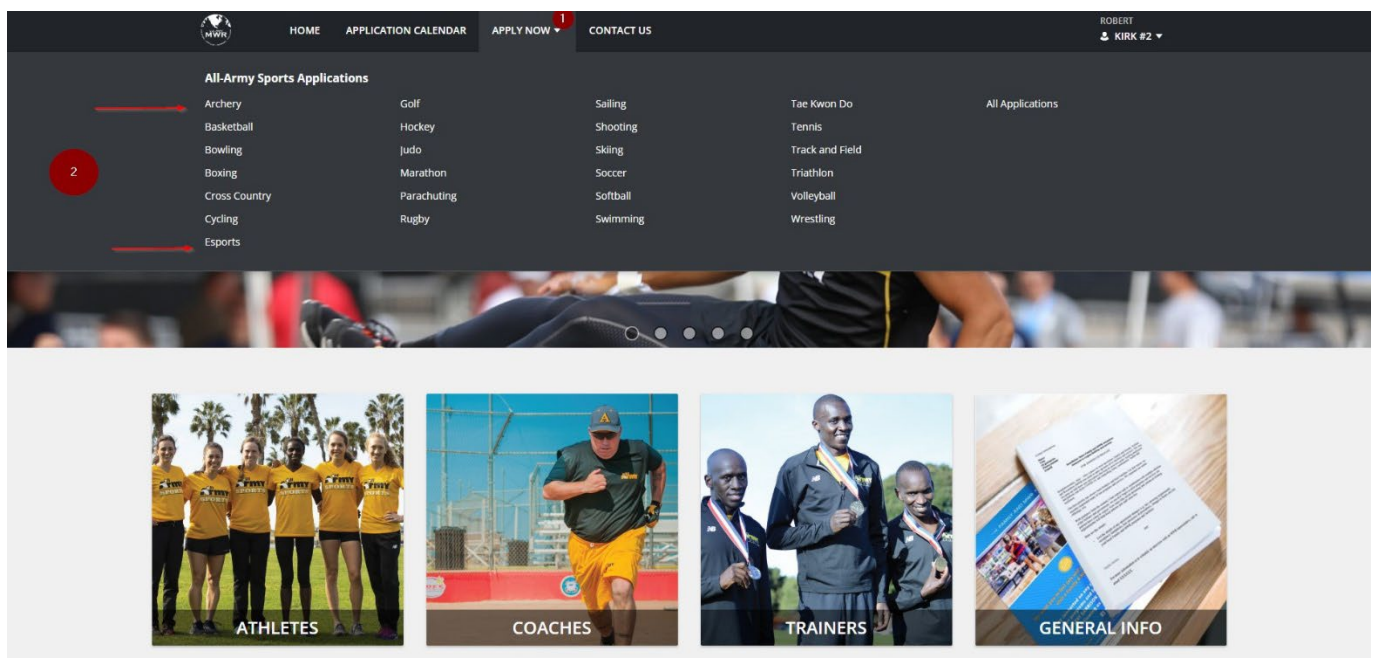
Cancel

Applying for a Sport (Menu Direct Search)

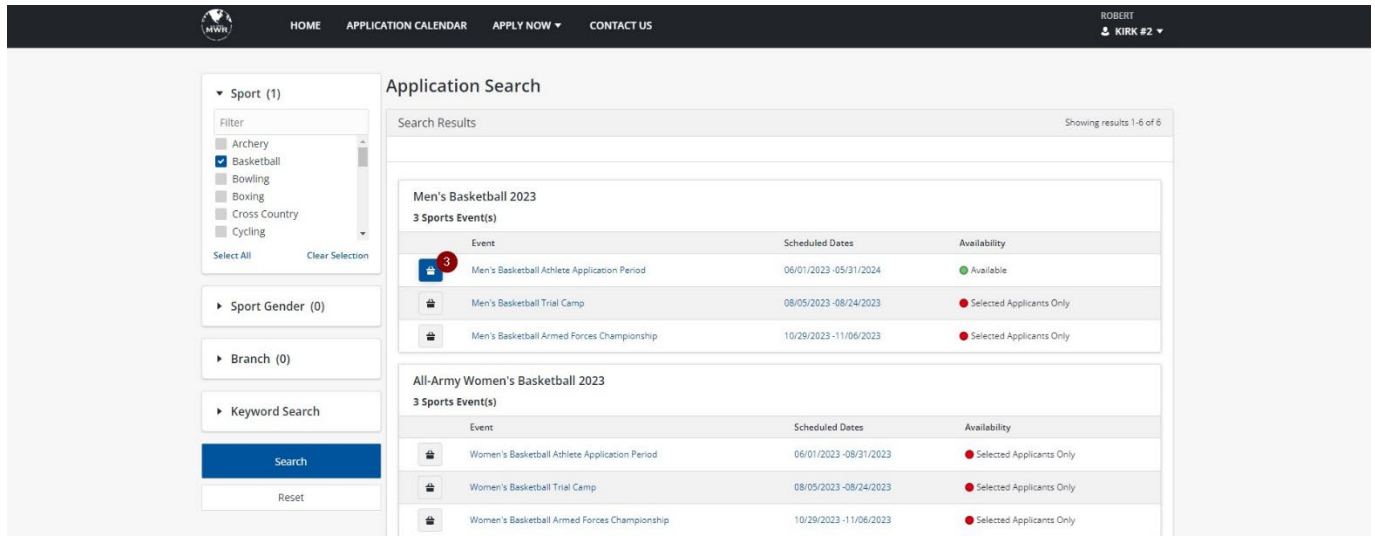
Once an athlete or coach has created an account, they can find the application for the desired sport with a targeted menu search.

To apply for a sport from the Menu Direct Search, please follow the instructions below:

1. Click on **Apply Now** from the menu bar.
2. Choose the **sport** you would like to apply for from the drop-down menu.



3. Click the **Shopping basket** to apply for the correct sport.



Application Search

Search Results Showing results 1-6 of 6

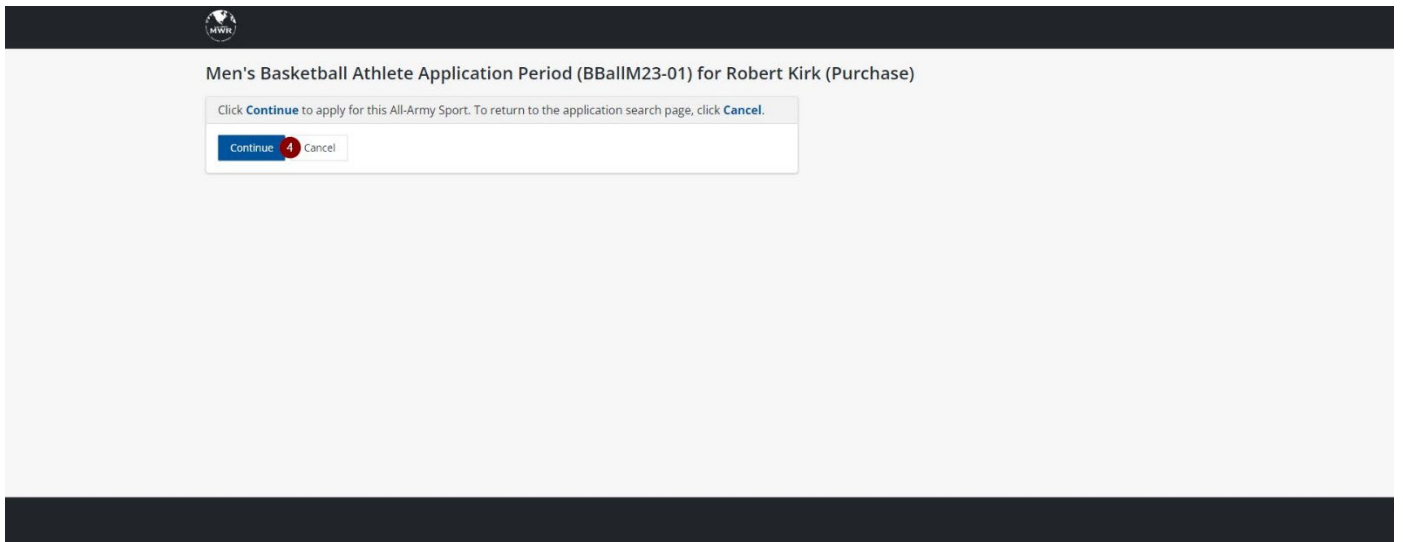
Men's Basketball 2023
3 Sports Event(s)

Event	Scheduled Dates	Availability
 Men's Basketball Athlete Application Period	06/01/2023 -05/31/2024	● Available
 Men's Basketball Trial Camp	08/05/2023 -08/24/2023	● Selected Applicants Only
 Men's Basketball Armed Forces Championship	10/29/2023 -11/06/2023	● Selected Applicants Only

All-Army Women's Basketball 2023
3 Sports Event(s)

Event	Scheduled Dates	Availability
 Women's Basketball Athlete Application Period	06/01/2023 -08/31/2023	● Selected Applicants Only
 Women's Basketball Trial Camp	08/05/2023 -08/24/2023	● Selected Applicants Only
 Women's Basketball Armed Forces Championship	10/29/2023 -11/06/2023	● Selected Applicants Only

4. Click the **Continue** button.

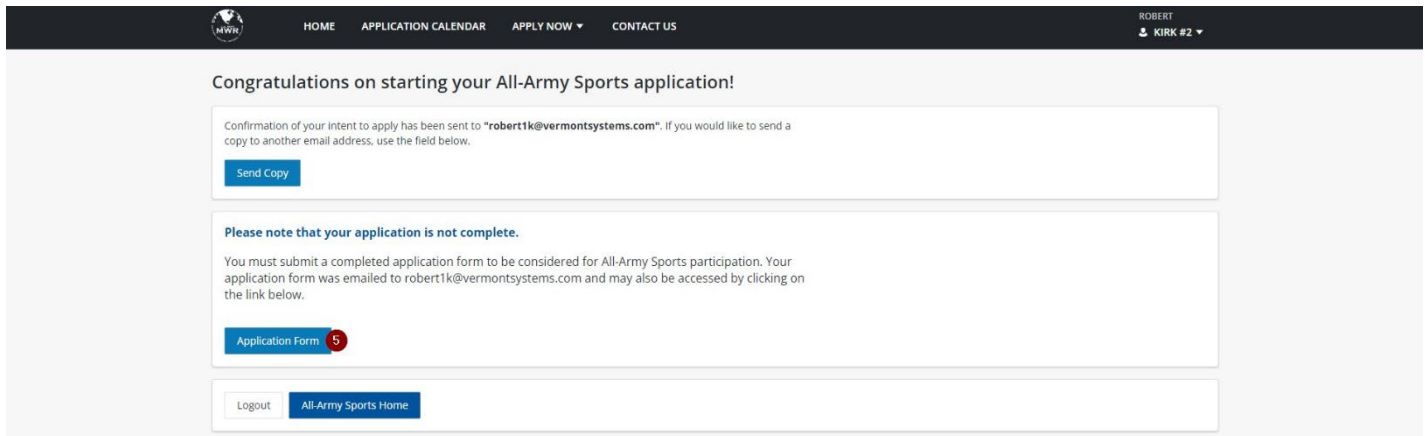


Men's Basketball Athlete Application Period (BBallM23-01) for Robert Kirk (Purchase)

Click **Continue** to apply for this All-Army Sport. To return to the application search page, click **Cancel**.

Continue **Cancel**

5. Click **Application Form** button.



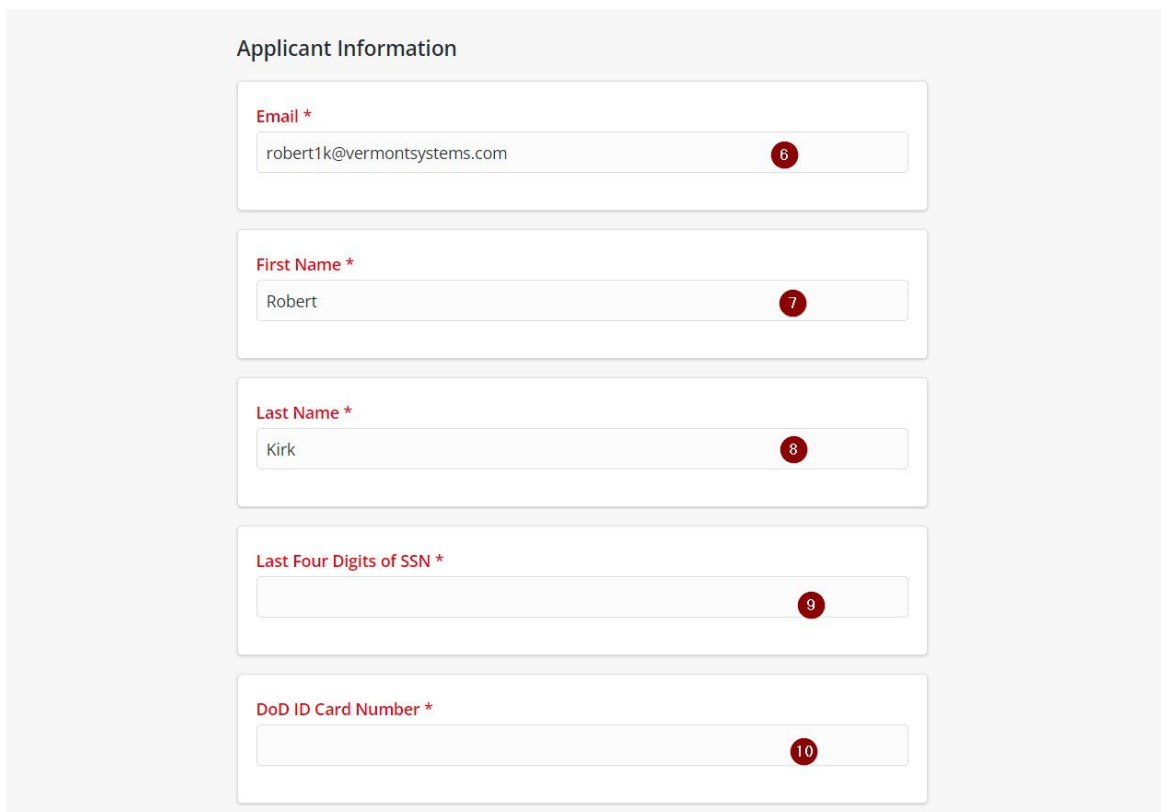
6. Verify **pre-filled email** is correct

7. Verify **pre-filled First Name** is correct

8. Verify **pre-filled Last Name** is correct

9. Fill in the **last four digits for Social Security Number**.

10. Fill in the **DoD ID Card Number**



11. Fill in your **experience** playing the sport the applicant is applying to.

12. Fill in a **brief description of the Applicant's Military Career**.

13. Fill in the **Applicant's Athletic Goals**.

Basketball Resume

Include teams played on, division levels, tournaments, personal stats, articles, awards, websites, videos, membership cards, and/or letters of reference.

Experience *

11

Brief Description of Military Career *

12

Athletic Goals *

13

14. Upload a copy of the **Soldier/Officer Record Brief**

***Please note:** The **Soldier/Officer Record Brief** needs to be dated within 30 days of the application to be accepted.*

15. Upload a **Supporting file for athletic achievement.**

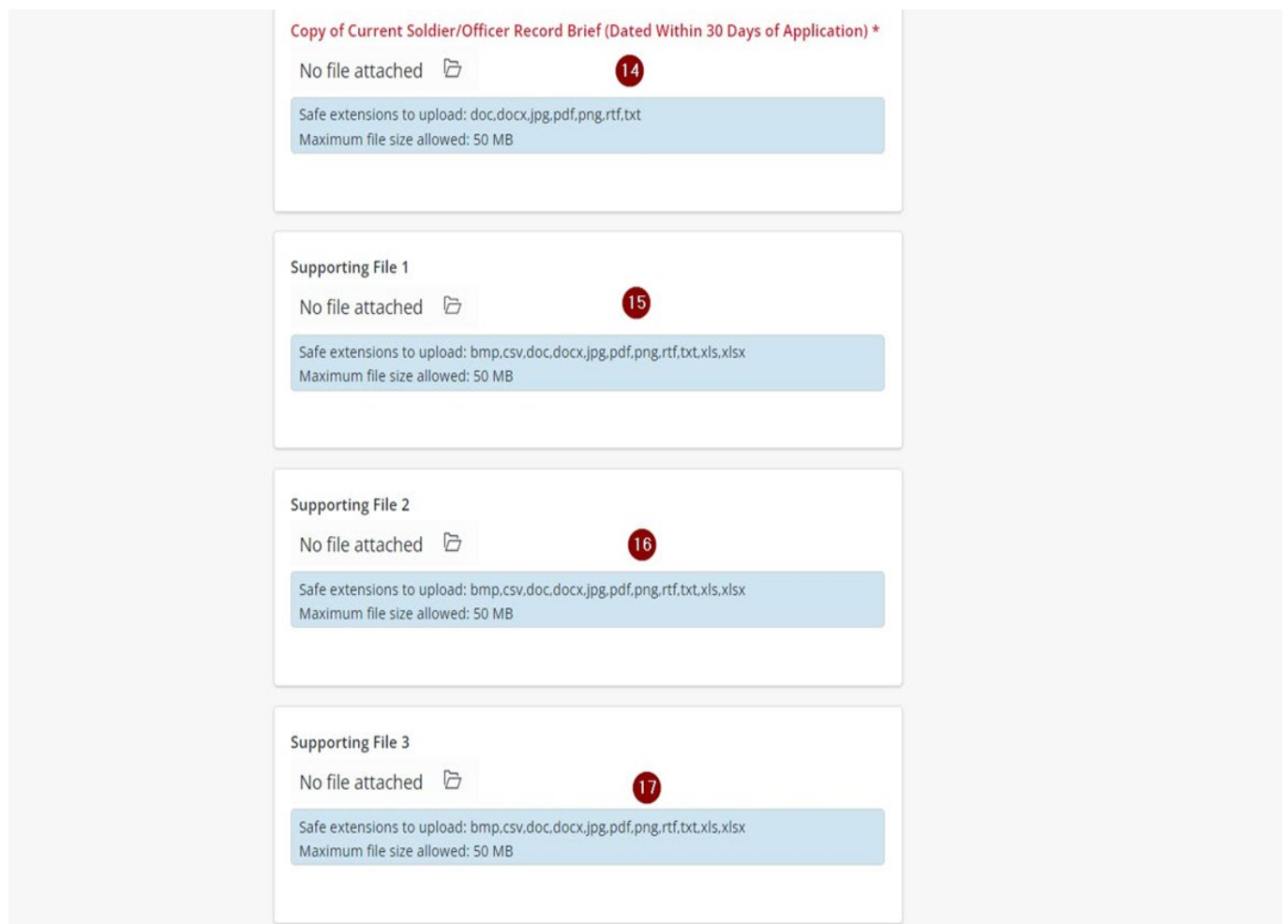
***Please note:** This step is optional.*

16. Upload a **Supporting file for athletic achievement.**

***Please note:** This step is optional.*

17. Upload a **Supporting file for athletic achievement.**

***Please note:** This step is optional.*



Copy of Current Soldier/Officer Record Brief (Dated Within 30 Days of Application) *

No file attached  14

Safe extensions to upload: doc, docx, jpg, pdf, png, rtf, txt
Maximum file size allowed: 50 MB

Supporting File 1

No file attached  15

Safe extensions to upload: bmp, csv, doc, docx, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 50 MB

Supporting File 2

No file attached  16

Safe extensions to upload: bmp, csv, doc, docx, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 50 MB

Supporting File 3

No file attached  17

Safe extensions to upload: bmp, csv, doc, docx, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 50 MB

18. Upload a **Supporting file for athletic achievement.**

Please note: This step is optional. If you chose to upload a supporting file, the maximum file size allowed is 50 MB.

19. Upload a **Supporting file for athletic achievement.**

Please note: This step is optional. If you chose to upload a supporting file, the maximum file size allowed is 50 MB.

20. Fill in **Supporting Websites for athletic achievement.**

Please note: This step is optional. If you chose to upload a supporting file, the maximum file size allowed is 50 MB.

Supporting File 4

No file attached

18

Safe extensions to upload: bmp.csv.doc.docx.jpg.pdf.png.rtf.txt.xls.xlsx

Maximum file size allowed: 50 MB

Supporting File 5

No file attached

19

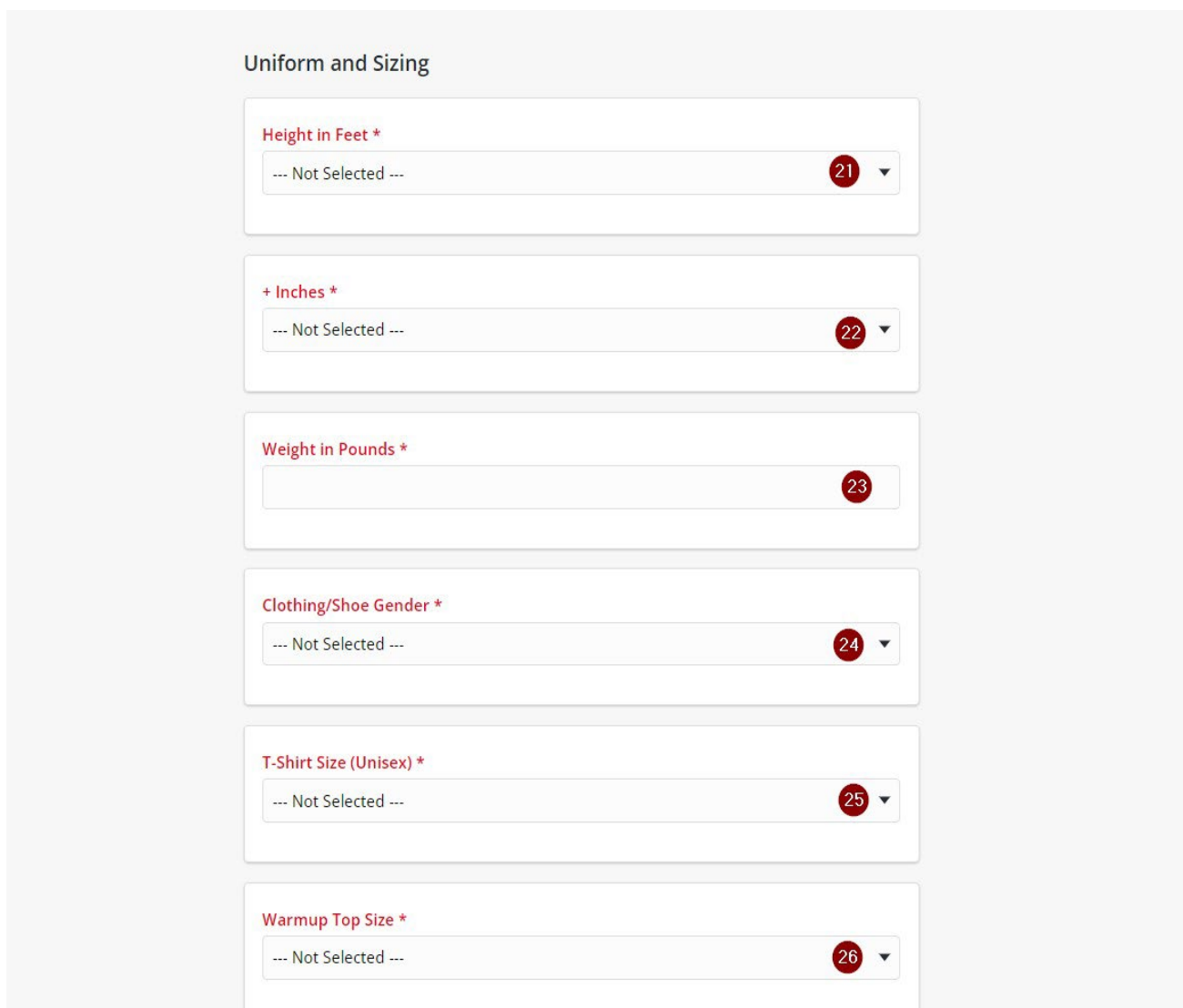
Safe extensions to upload: bmp.csv.doc.docx.jpg.pdf.png.rtf.txt.xls.xlsx

Maximum file size allowed: 50 MB

Supporting Website(s)

20

21. Select **height in feet** from the drop-down menu.
22. Select **additional inches** from the drop-down menu.
23. Fill in **weight (in pounds)**.
24. Choose **Gender for Clothing/Shoes** from the drop-down menu.
25. Select **T-Shirt Size (Unisex)** from the drop-down menu.
26. Select **Warmup Top Size** from the drop-down menu.



Uniform and Sizing

Height in Feet *
--- Not Selected --- 21 ▼

+ Inches *
--- Not Selected --- 22 ▼

Weight in Pounds *
23

Clothing/Shoe Gender *
--- Not Selected --- 24 ▼

T-Shirt Size (Unisex) *
--- Not Selected --- 25 ▼

Warmup Top Size *
--- Not Selected --- 26 ▼

27. Select **Warmup Pant Size** from the drop-down menu.

28. Select **Uniform Top Size** from the drop-down menu.

29. Select **Uniform Shorts Size** from the drop-down menu.

30. Select **Polo Shirt Size** from the drop-down menu.

31. Select **Shorts Size** from the drop-down menu.

32. Select **Athletic Shoe Size** from the drop-down menu.

Warmup Pant Size *

--- Not Selected ---

27



Uniform Top: *

--- Not Selected ---

28



Uniform Shorts: *

--- Not Selected ---

29



Polo Shirt Size *

--- Not Selected ---

30



Shorts Size *

--- Not Selected ---

31



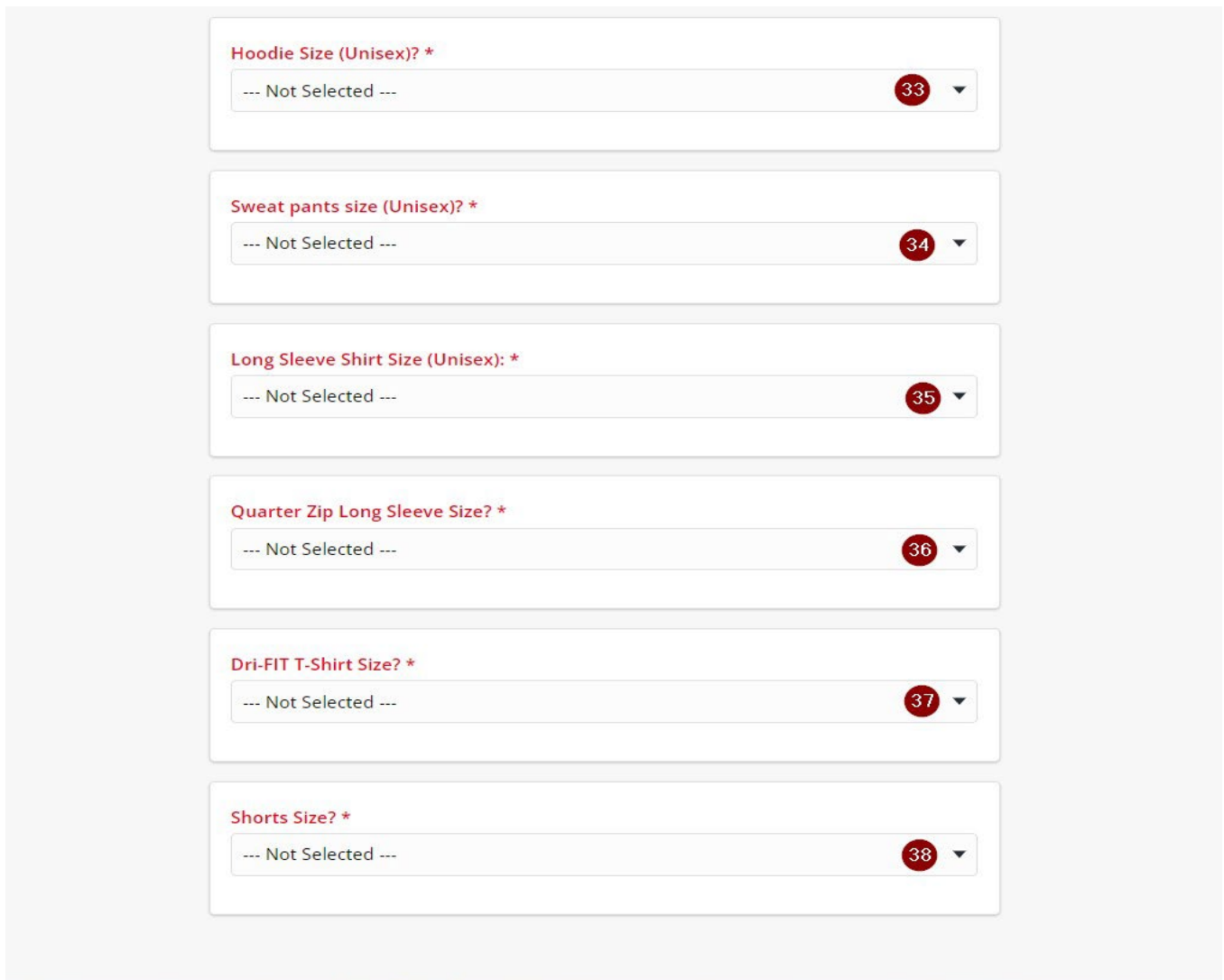
Athletic Shoe Size *

--- Not Selected ---

32



33. Select **Hoodie Size (Unisex)** from the drop-down menu.
34. Select **Sweatpants Size (Unisex)** from the drop-down menu.
35. Select **Long Sleeve Shirt Size (Unisex)** from the drop-down menu.
36. Select **Quarter Zip Long Sleeve Size** from the drop-down menu.
37. Select **Dri-Fit T-Shirt Size** from the drop-down menu.
38. Select **Shorts Size** from the drop-down menu.



Hoodie Size (Unisex)? *

--- Not Selected --- 33 ▼

Sweat pants size (Unisex)? *

--- Not Selected --- 34 ▼

Long Sleeve Shirt Size (Unisex): *

--- Not Selected --- 35 ▼

Quarter Zip Long Sleeve Size? *

--- Not Selected --- 36 ▼

Dri-FIT T-Shirt Size? *

--- Not Selected --- 37 ▼

Shorts Size? *

--- Not Selected --- 38 ▼

39. Select **Non-Deployed Installation Name** from the drop-down menu.

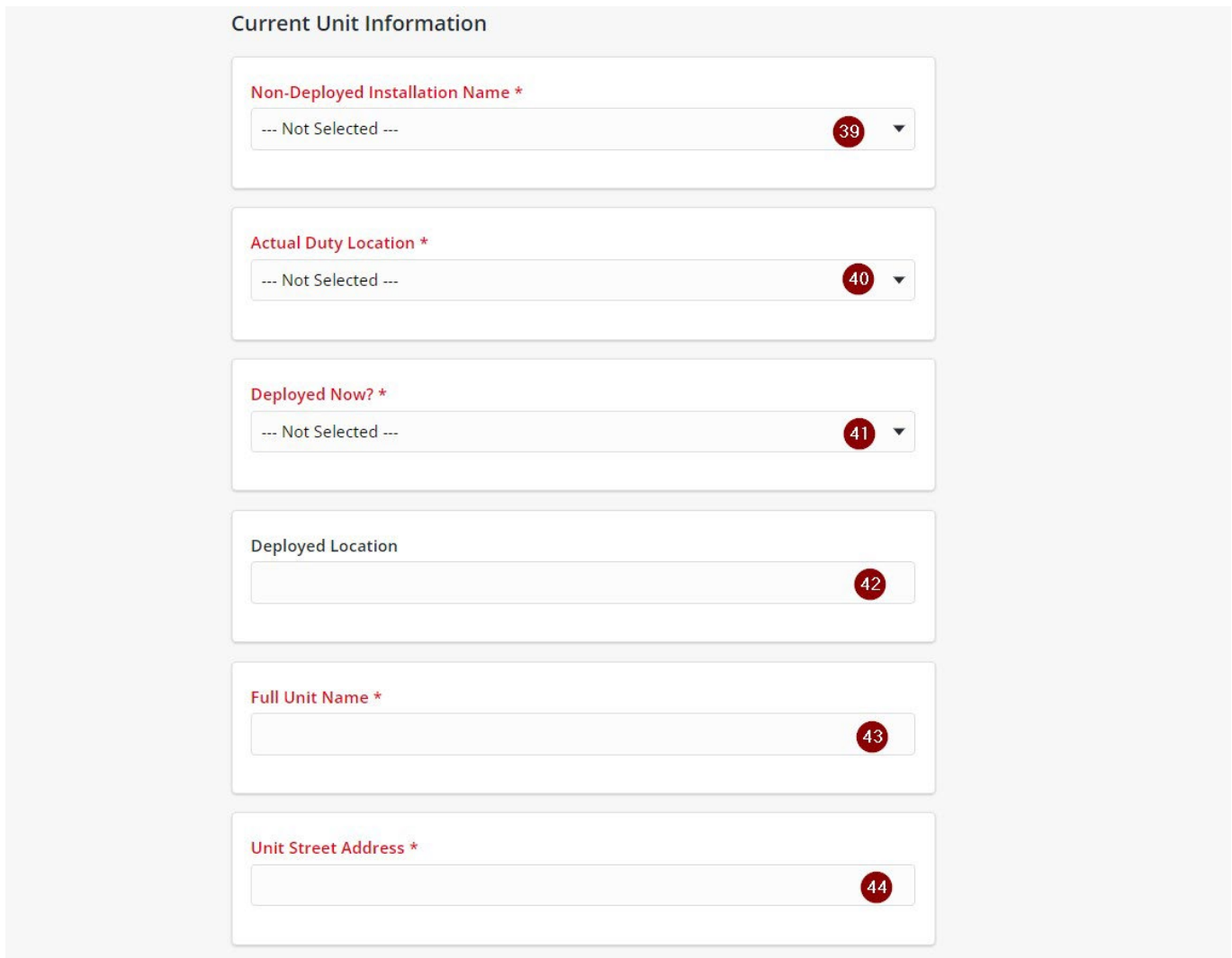
40. Select **Actual Duty Location** from the drop-down menu.

41. In the **Deployed Now** field, select the applicant's deployment status from the drop-down menu.

42. If you selected "Yes" in **Step 41**, please fill out the applicant's **deployment location** in the deployment location field. If you selected "No" in **Step 41**, please skip to **Step 43**.

43. Fill in **Full Unit Name**

44. Fill in **Unit's Street Address**



Current Unit Information

Non-Deployed Installation Name *
--- Not Selected --- 39

Actual Duty Location *
--- Not Selected --- 40

Deployed Now? *
--- Not Selected --- 41

Deployed Location
42

Full Unit Name *
43

Unit Street Address *
44

45. Fill in **Unit City**.

46. Select **Unit State** from the drop-down menu.

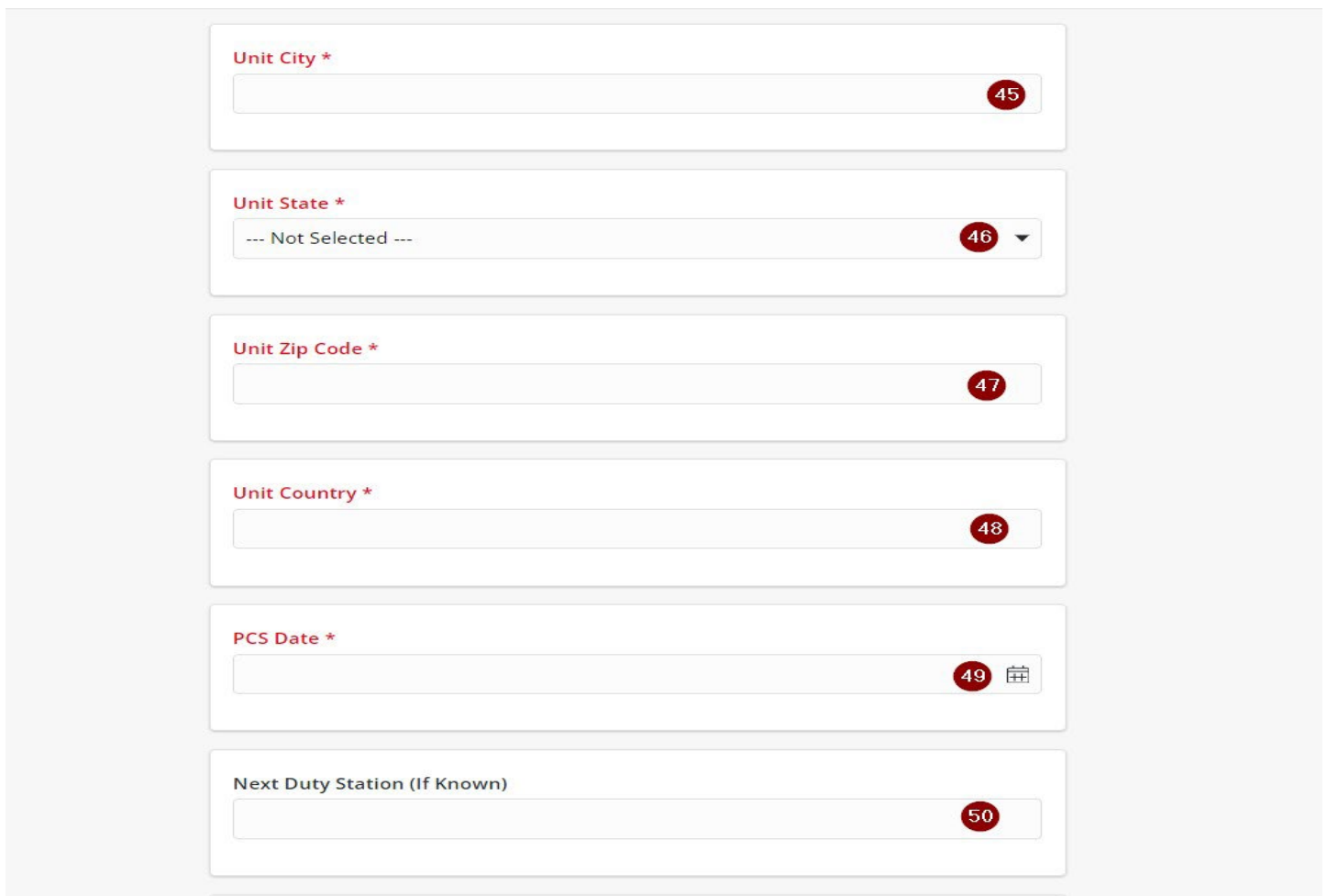
47. Fill in **Unit Zip Code**.

48. Fill in **Unit Country**.

49. Select **PCS Date**, by selecting the calendar widget.

50. Fill in **Next Duty Station (If known)**.

Please note: This is an optional field.



The screenshot displays a vertical stack of six form fields, each with a red circular callout number in the top right corner. The fields are: 1. 'Unit City *' (text input, callout 45). 2. 'Unit State *' (drop-down menu showing '--- Not Selected ---', callout 46). 3. 'Unit Zip Code *' (text input, callout 47). 4. 'Unit Country *' (text input, callout 48). 5. 'PCS Date *' (calendar widget, callout 49). 6. 'Next Duty Station (If Known)' (text input, callout 50). The asterisk indicates required fields.

51. Select **End of Active Date (If Known)**, by selecting the calendar widget.

Please note: This is an optional field.

52. Fill in the **Full name on Passport or Travel ID**

53. Select the **Closest Major Airport** from the drop down menu.

54. If unable to find the airport closest to the applicant's location from **step 53**, please use this step to **fill in the airport (if not listed above)**

End of Active Date (If Known)

51



Travel Information

Full Name on Passport or Travel ID *

52

Closest Major Airport *

--- Not Selected ---

53



Airport (If Not Listed Above)

54

55. If in the National Guard – Upload **DA1058R**

Please note: This step is only applicable to applicants who are enlisted in the National Guard, please skip to **Step 59**, if this does not apply to you. If this step does apply to you, the maximum file size allowed is 10 MB.

56. If in the National Guard – Upload **DA5960**

Please note: This step is only applicable to applicants who are enlisted in the National Guard, please skip to **Step 59**, if this does not apply to you. If this step does apply to you, the maximum file size allowed is 10 MB.

57. If in the National Guard – Upload **DA Form 5500/5501**

Please note: This step is only applicable to applicants who are enlisted in the National Guard, please skip to **Step 59**, if this does not apply to you. If this step does apply to you, the maximum file size allowed is 10 MB.

58. If in the National Guard – Upload **DA Form 705**

Please note: This step is only applicable to applicants who are enlisted in the National Guard, please skip to **Step 59**, if this does not apply to you. If this step does apply to you, the maximum file size allowed is 10 MB.

National Guard File Upload

Please upload DA1058R:

No file attached 
55

Safe extensions to upload: bmp.csv.doc.docx.heic.jpg.pdf.png.rtf.txt.xls.xlsx
 Maximum file size allowed: 10 MB

Please upload DA5960:

No file attached 
56

Safe extensions to upload: bmp.csv.doc.docx.heic.jpg.pdf.png.rtf.txt.xls.xlsx
 Maximum file size allowed: 10 MB

Please upload DA Form 5500/5501

No file attached 
57

Safe extensions to upload: bmp.csv.doc.docx.heic.jpg.pdf.png.rtf.txt.xls.xlsx
 Maximum file size allowed: 10 MB

Please Upload DA Form 705:

No file attached 
58

Safe extensions to upload: bmp.csv.doc.docx.heic.jpg.pdf.png.rtf.txt.xls.xlsx
 Maximum file size allowed: 10 MB

59. Fill in the **First Name of the Applicant's Commander**.
60. Fill in the **Last Name of the Applicant's Commander**.
61. Select the **Commander's Rank** from the drop-down menu.
62. Fill in the **Commander's Military Email**.

Commanding Officer Information

Please verify that your commander's name and Enterprise email address (@army.mil) are correct.

NOTE: Some email addresses include a middle initial or number

If your commander mainly uses a non- @army.mil email address, that email must be listed as an alternate email or they will not be able to access your application. Your application CANNOT be processed by your commander and CANNOT be considered if they cannot approve your application.

Commander First Name *

59

Commander Last Name *

60

Commander Rank *

--- Not Selected ---

61

Commander Military Email *

62

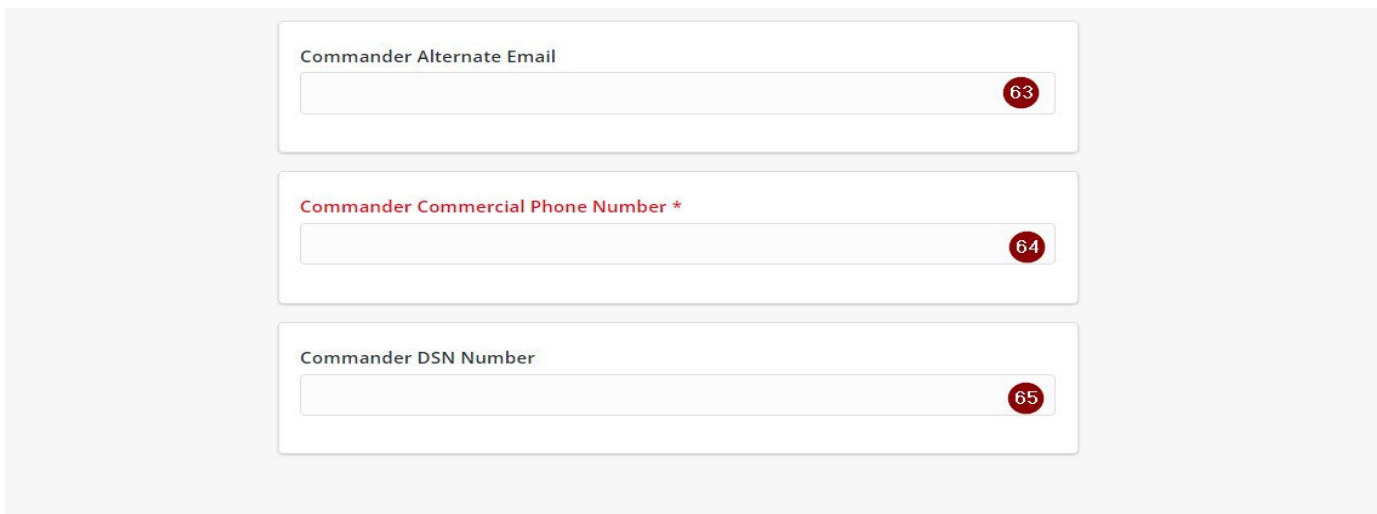
63. Fill in the **Commander's Alternate Email**.

Please note: This step is optional.

64. Fill in the **Commander's Commercial Phone Number**.

65. Fill in the **Commander's DSN Number**

Please note: This step is optional.



The screenshot displays a form with three input fields, each with a red circular icon containing a number in the bottom right corner. The first field is labeled "Commander Alternate Email" and has a red circle with the number 63. The second field is labeled "Commander Commercial Phone Number *" and has a red circle with the number 64. The third field is labeled "Commander DSN Number" and has a red circle with the number 65.

66. Select the **Date of Completion for Level I Anti-Terrorism Training**.

Please note: If you do not have an up-to-date or have completed a “Level 1 Anti-Terrorism Training” in the past, **you will not be allowed to continue with your application until this is done**. If your need to complete/update your Level 1 Anti-terrorism training, please follow these instructions below to update your training. Users need to enroll in the “Level 1 Anti-Terrorism Training” to receive credit for the training.

1. Please go to <https://jkodirect.jten.mil/>
2. At login screen, select “login using my CAC”.
3. Go to the “Course Catalog” tab
4. At the “Course Catalog” tab, enter “terrorism” in the first search box and select “Level 1 Anti-Terrorism Training”.
5. Select “Enroll”.
6. Select “Launch” to take the training (approximately 2 hours to complete).

Required Level I Anti-Terrorism Training

Your Level I Anti-Terrorism training is not current based on the date of your sport. It cannot expire before the last day of competitions. Please go to the training at: <https://jkodirect.jten.mil> and update your training. **You will not be allowed to continue with your application until this is done.**

Users need to enroll in "Level 1 Anti-Terrorism Training" to receive credit for the training. The following basic instructions are provided to assist in locating the training:

- (1) Go to <https://jkodirect.jten.mil>
- (2) At login screen, select "Login using my CAC"
- (3) Go to the "Course Catalog" tab
- (4) At the "Course Catalog" tab, enter "terrorism" in the first search box and select: "Level 1 Antiterrorism Awareness Training"
- (5) Select "Enroll"
- (6) Select "Launch" to take the training (approximately 2 hours to complete)

Level I Anti-Terrorism Date of Completion *

66



67. In the **Signature of Applicant (Full Name)** field, please type in the **full name of Applicant**.

68. Select **Date Signed** for the calendar widget.

69. In the **Will you be PCS'ing in the next six months** field, select appropriate response from the drop-down menu.

70. If you selected **"Yes"** in **Step 69**, please select the applicant's **PCS date** from the calendar widget.

71. Complete the **ReCAPTCHA verification** and click the **Submit** button.

Signature

I understand and will comply with the Army's policy concerning use of performance-enhancing drugs as prescribed in AR 215-1, Chapter 7. I volunteer to train for, and, if selected, represent the Army, Armed Forces, and/or the United States in sports competition.

I acknowledge that it is my responsibility to track my application progress until it is received by the Army Sports Office.

Signature of Applicant (Full Name) *

67

Date *

68



Will you be PCS'ing in the next six months? *

69



If Yes: PCS Date?

70



This reCAPTCHA is for testing purposes only. Please report to the site admin if you are seeing this.

71 I'm not a robot

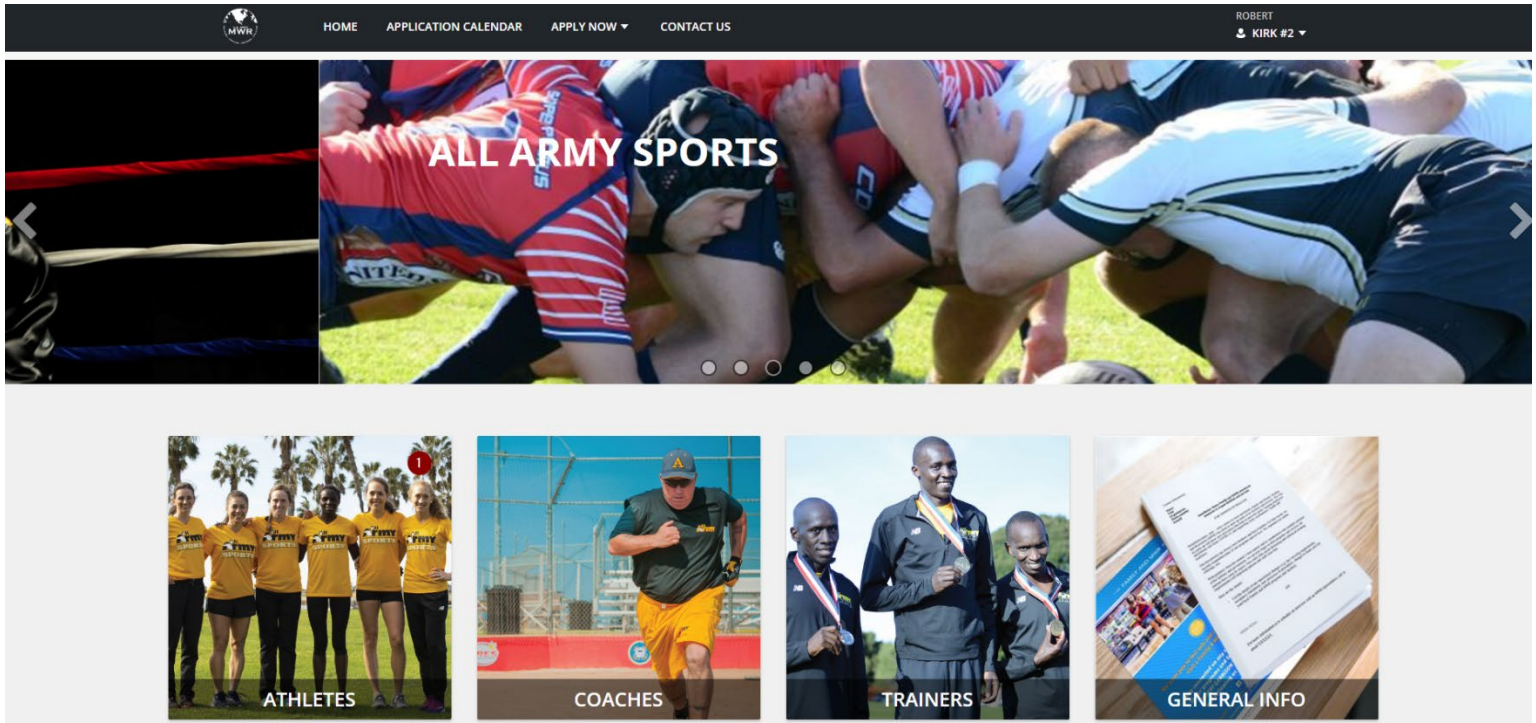


Applying for a Sport (Splash Button Search)

If applying for **multiple sports**, you can use the Athlete or Coach Splash button to enter a blank search screen. This will allow the Athlete or Coach to filter the results to find the sport(s) they wish to apply for.

Please follow the instructions below to apply for a sport:

1. Click on “**Athletes**” tile button.



2. Select the **Sport** you would like to search for under the **Sport Filter**.
3. Select the **Gender**, under the **Sport Gender** filter.
Please note: this step is optional.
4. Select the **Branch**, under the **Branch** filter.
Please note: this step is optional.
5. Click the **Search** button.
6. Click the **Shopping basket** to apply for the correct sport

Sport (0)

Filter

☐ Archery
☐ Basketball
☐ Bowling
☐ Boxing
☐ Cross Country
☐ Cycling

Select All
Clear Selection

Sport Gender (0)

☐ Combined
☐ Men's
☐ Women's

Select All
Clear Selection

Branch (0)

Filter

☐ Army
☐ CISM
☐ Civilian
☐ Air Force
☐ Coast Guard
☐ Marines

Select All
Clear Selection

Keyword Search

Search

Application Search

Search Results

Showing results 1-15 of 15

Men's Basketball
1 Sports Event(s)

Event	Scheduled Dates	Availability
Men's Basketball Athlete Application Period	06/01/2023 -05/31/2024	Available

All-Army Women's Basketball
1 Sports Event(s)

Event	Scheduled Dates	Availability
Women's Basketball Athlete Application Period	06/01/2023 -08/31/2023	Selected Applicants Only

All-Army Cross Country Men's
Selection Criteria

The All-Army Cross Country Team consists of thirteen athletes. They are divided into seven men in the 12k race and six women in the 10K race. Based upon verifiable credentials listed on the athlete application, the seven most competitive men and the six most competitive female runners will be selected to compete for the Army in the Armed Forces Championship.

- Any athlete who won an individual medal at the Armed Forces Championship held the prior year will earn an automatic berth on the All Army Team
- Selection will primarily use results from cross country races run at the same or similar distances as the Armed Forces Championship events. Secondly, results from road or track races run at the same or similar distances as the Armed Forces Championship events will be used. Due to the nature of cross country, and the variation from course to course, it is sometimes difficult to compare athletes who compete in different events. Where is it no clear which athlete has superior results, the athlete that demonstrates greater consistency shall be selected over the athlete with fewer results.
- Male athletes must demonstrate that they have run 10 miles in 54:30 or faster, 5,000 meters in 16:00 or faster, or 10,000 meters in 33:00 or faster or an equivalent time at any distance from 3,000 meters to the marathon within one year period prior to the date of the application.
- Female athletes must demonstrate that they have run 10 miles in 65:00 or faster, 5,000 in 19:00 or faster, or 10,000 meters in 40:00 or faster or an equivalent time at any distance from 3,000 meters to the marathon within the one year period prior to the date of the application.
- If there are not sufficient applicants to meet this standard, quotas on the team will be left vacant.
- Athletes wishing to compete for cross country should run the Army Ten Miler which weighs heavily in team selection

1 Sports Event(s)

Event	Scheduled Dates	Availability
-------	-----------------	--------------

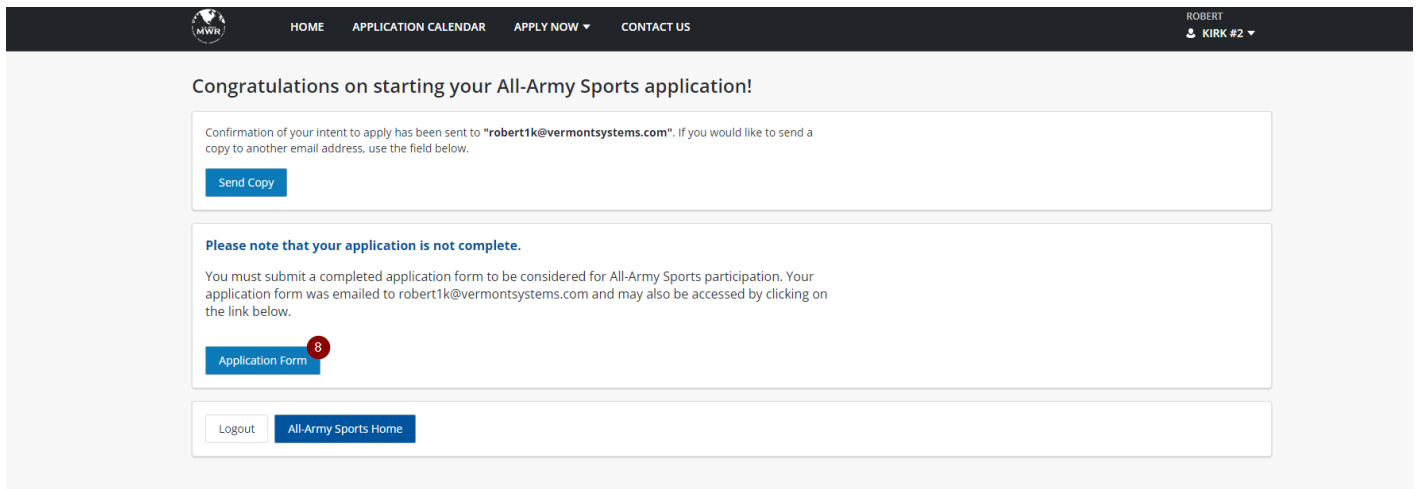
7. Click the **Continue** button.

Men's Basketball Athlete Application Period (BBallM-01) for Robert Kirk (Purchase)

Click **Continue** to apply for this All-Army Sport. To return to the application search page, click **Cancel**.

Continue
Cancel

8. Click **Application Form** button.



Congratulations on starting your All-Army Sports application!

Confirmation of your intent to apply has been sent to "robert1k@vermontsystems.com". If you would like to send a copy to another email address, use the field below.

[Send Copy](#)

Please note that your application is not complete.

You must submit a completed application form to be considered for All-Army Sports participation. Your application form was emailed to robert1k@vermontsystems.com and may also be accessed by clicking on the link below.

[Application Form](#) ⁸

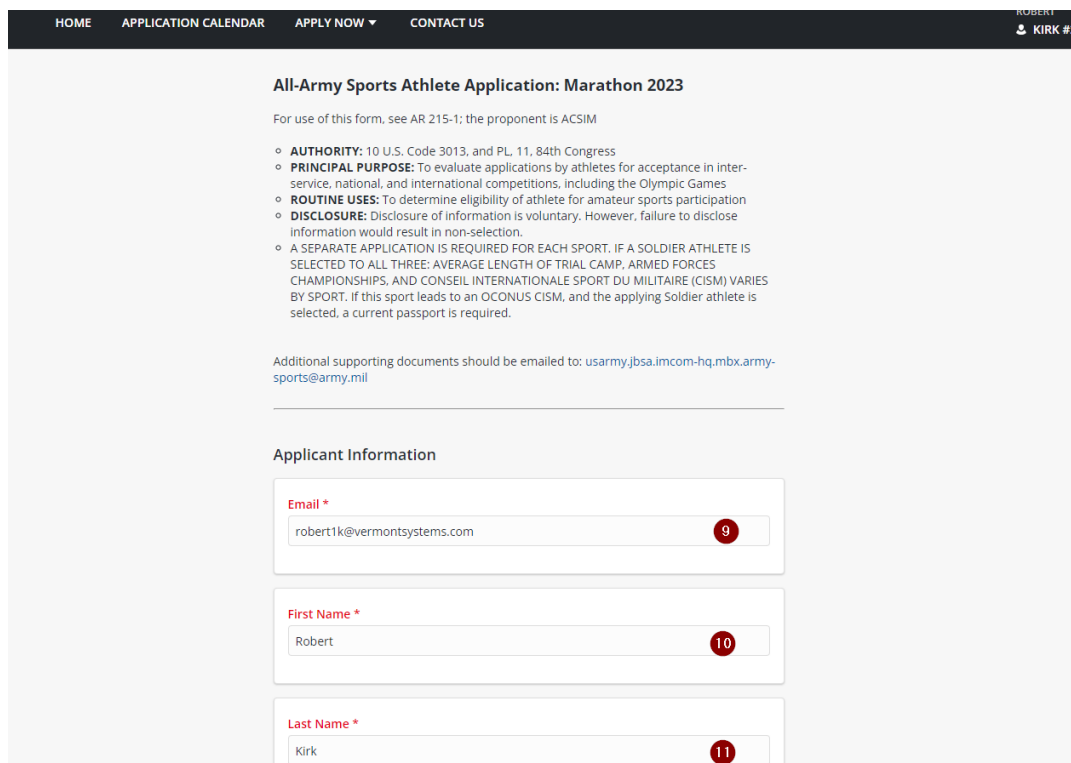
[Logout](#) [All-Army Sports Home](#)

9. Verify pre-filled **Email** is correct.

10. Verify pre-filled **First Name** is correct.

11. Verify Pre-filled **Last Name** is correct.

12. Fill in the **last four digits for Social Security Number**.



All-Army Sports Athlete Application: Marathon 2023

For use of this form, see AR 215-1; the proponent is ACSIM

- **AUTHORITY:** 10 U.S. Code 3013, and PL 11, 84th Congress
- **PRINCIPAL PURPOSE:** To evaluate applications by athletes for acceptance in inter-service, national, and international competitions, including the Olympic Games
- **ROUTINE USES:** To determine eligibility of athlete for amateur sports participation
- **DISCLOSURE:** Disclosure of information is voluntary. However, failure to disclose information would result in non-selection.
- A SEPARATE APPLICATION IS REQUIRED FOR EACH SPORT. IF A SOLDIER ATHLETE IS SELECTED TO ALL THREE: AVERAGE LENGTH OF TRIAL CAMP, ARMED FORCES CHAMPIONSHIPS, AND CONSEIL INTERNATIONALE SPORT DU MILITAIRE (CISM) VARIES BY SPORT. If this sport leads to an OCONUS CISM, and the applying Soldier athlete is selected, a current passport is required.

Additional supporting documents should be emailed to: usarmy.jbsa.imcom-hq.mbx.army-sports@army.mil

Applicant Information

Email *

robert1k@vermontsystems.com ⁹

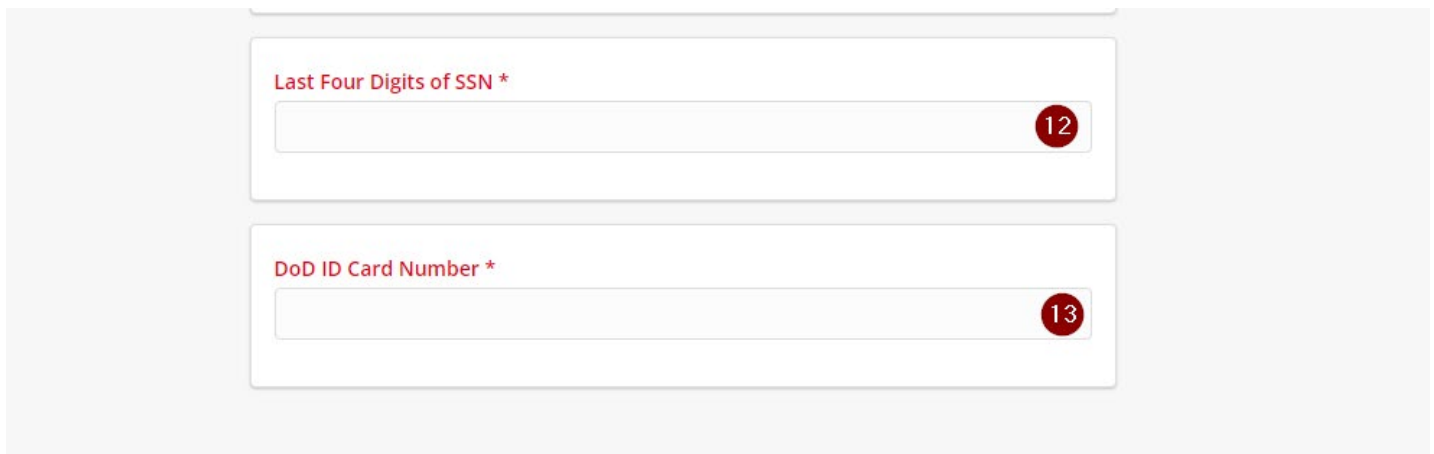
First Name *

Robert ¹⁰

Last Name *

Kirk ¹¹

13. Fill in the **DoD ID Card Number**.

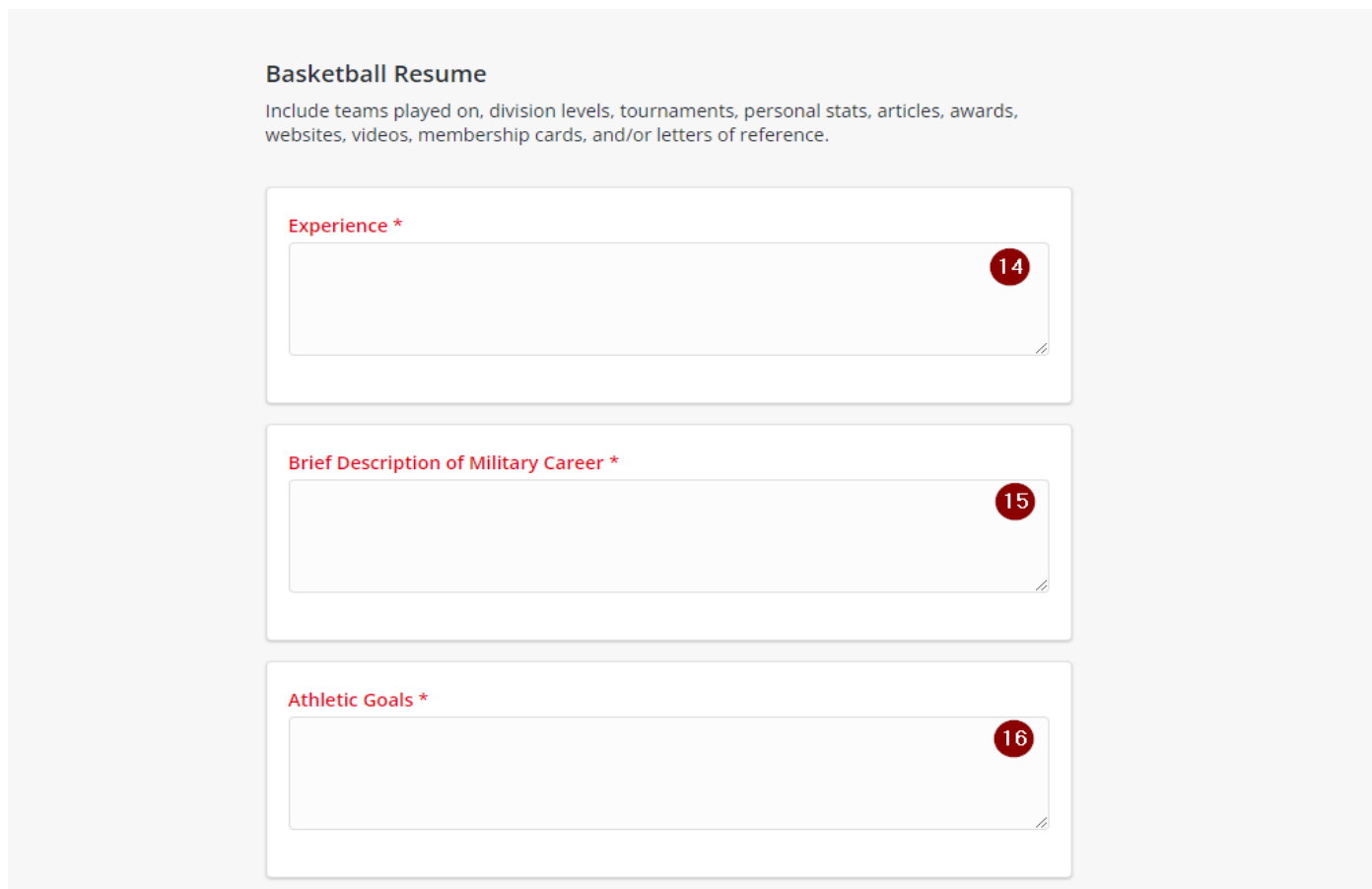


The form for step 13 consists of two input fields. The first field is labeled "Last Four Digits of SSN *" and has a red circle with the number 12 next to it. The second field is labeled "DoD ID Card Number *" and has a red circle with the number 13 next to it.

14. Fill in your **experience** playing the sport that the applicant is apply for.

15. Fill in a **Brief Description of Military Career**.

16. Fill in **Applicant's Athletic Goals**.



The form for step 14 is titled "Basketball Resume" and includes a sub-header "Include teams played on, division levels, tournaments, personal stats, articles, awards, websites, videos, membership cards, and/or letters of reference." Below this are three input fields. The first field is labeled "Experience *" and has a red circle with the number 14 next to it. The second field is labeled "Brief Description of Military Career *" and has a red circle with the number 15 next to it. The third field is labeled "Athletic Goals *" and has a red circle with the number 16 next to it.

17. Upload a copy of the **Soldier/Officer Record Brief**.

Please note: The **Soldier/Officer Record Brief** needs to be dated within 30 days of this application for it to be accepted. The maximum file size allowed is **50 MB**.

18. Upload a **Supporting file for Athletic Achievement**.

Please note: This step is optional. If you choose to upload a supporting file, the maximum file size allowed is **50 MB**.

19. Upload a **Supporting file for Athletic Achievement**.

Please note: This step is optional. If you choose to upload a supporting file, the maximum file size allowed is **50 MB**.

20. Upload a **Supporting file for Athletic Achievement**.

Please note: This step is optional. If you choose to upload a supporting file, the maximum file size allowed is **50 MB**.

Copy of Current Soldier/Officer Record Brief (Dated Within 30 Days of Application) *

No file attached 

17

Safe extensions to upload: doc,docx,jpg,pdf,png,rtf,txt
Maximum file size allowed: 50 MB

Supporting File 1

No file attached 

18

Safe extensions to upload: bmp, csv, doc, docx, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 50 MB

Supporting File 2

No file attached 

19

Safe extensions to upload: bmp, csv, doc, docx, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 50 MB

Supporting File 3

No file attached 

20

Safe extensions to upload: bmp, csv, doc, docx, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 50 MB

21. Upload a Supporting file for Athletic Achievement.

***Please note:** This step is optional. If you choose to upload a supporting file, the maximum file size allowed is **50 MB**.*

22. Upload a Supporting file for Athletic Achievement.

***Please note:** This step is optional. If you choose to upload a supporting file, the maximum file size allowed is **50 MB**.*

23. Fill in Supporting Websites for Athletic Achievement.

***Please note:** This step is optional*

Supporting File 4No file attached **21**

Safe extensions to upload: bmp, csv, doc, docx, jpg, pdf, png, rtf, txt, xls, xlsx

Maximum file size allowed: 50 MB

Supporting File 5No file attached **22**

Safe extensions to upload: bmp, csv, doc, docx, jpg, pdf, png, rtf, txt, xls, xlsx

Maximum file size allowed: 50 MB

Supporting Website(s)**23**

24. Select **Height in Feet** from the drop-down menu.
25. Select **Additional Inches** from the drop-down menu.
26. Fill in **Weight (in pounds)**.
27. Select **Gender for Clothing/Shoes** from the drop-down menu.
28. Select **T-Shirt Size (Unisex)** from the drop-down menu.
29. Select **Warmup Top Size** from the drop-down menu.

Uniform and Sizing

Height in Feet *	6	24
+ Inches *	1	25
Weight in Pounds *	180	26
Clothing/Shoe Gender *	Male	27
T-Shirt Size (Unisex) *	L	28
Warmup Top Size *	L	29

30. Select **Warmup Pant Size** from the drop-down menu.
31. Select **Uniform Top Size** from the drop-down menu.
32. Select **Uniform Shorts Size** from the drop-down menu.
33. Select **Polo Shirt Size** from the drop-down menu.
34. Select **Shorts Size** from the drop-down menu.
35. Select **Athletic Shoe Size** from the drop-down menu.

Warmup Pant Size *

L

30

**Uniform Top: ***

Men's Large

31

**Uniform Shorts: ***

Men's Large

32

**Polo Shirt Size ***

L

33

**Shorts Size ***

L

34

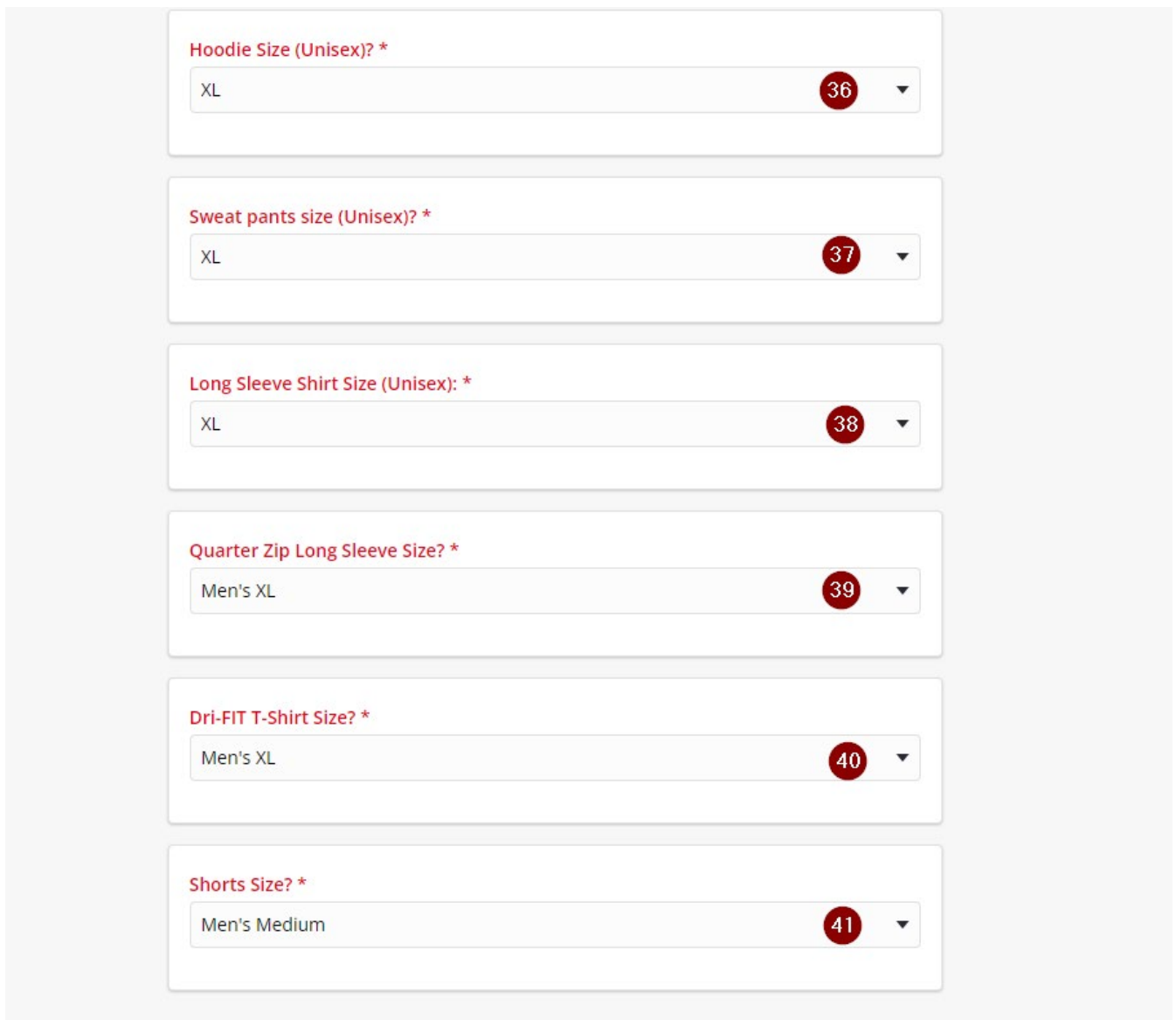
**Athletic Shoe Size ***

5.5

35



36. Select **Hoodie Size (Unisex)** from the drop-down menu.
37. Select **Sweatpants Size (Unisex)** from the drop-down menu.
38. Select **Long Sleeve Shirt Size (Unisex)** from the drop-down menu.
39. Select **Quarter Zip Long Sleeve Size** from the drop-down menu.
40. Select **Dri-Fit T-Shirt Size** from the drop-down menu.
41. Select **Shorts Size** from the drop-down menu.



The screenshot shows a vertical stack of six dropdown menus. Each menu has a label in red text, a text input field, and a red circle with a white number indicating the step number. The selected values are as follows:

Step Number	Label	Selected Value
36	Hoodie Size (Unisex)? *	XL
37	Sweat pants size (Unisex)? *	XL
38	Long Sleeve Shirt Size (Unisex): *	XL
39	Quarter Zip Long Sleeve Size? *	Men's XL
40	Dri-FIT T-Shirt Size? *	Men's XL
41	Shorts Size? *	Men's Medium

42. Select **Non-Deployed Installation Name** from the drop-down menu.
43. Select **Actual Duty Location** from the drop-down menu.
44. In the **Deployed Now** field, select the applicant's deployment status from the drop-down menu.
45. If you selected "Yes" in **Step 41**, please fill out the applicant's **deployment location** in the deployment location field. If you selected "No" in **Step 41**, please skip to **Step 43**.
46. Fill in **Full Unit Name**.
47. Fill in **Unit's Street Address**.

Current Unit Information

Non-Deployed Installation Name *

Aberdeen Proving Ground

42

Actual Duty Location *

Aberdeen Proving Ground

43

Deployed Now? *

No

44

Deployed Location

45

Full Unit Name *

46

Unit Street Address *

47

48. Fill in **Unit City**.

49. Select **Unit State** from the drop-down menu.

50. Fill in **Unit Zip Code**.

51. Fill in **Unit Country**.

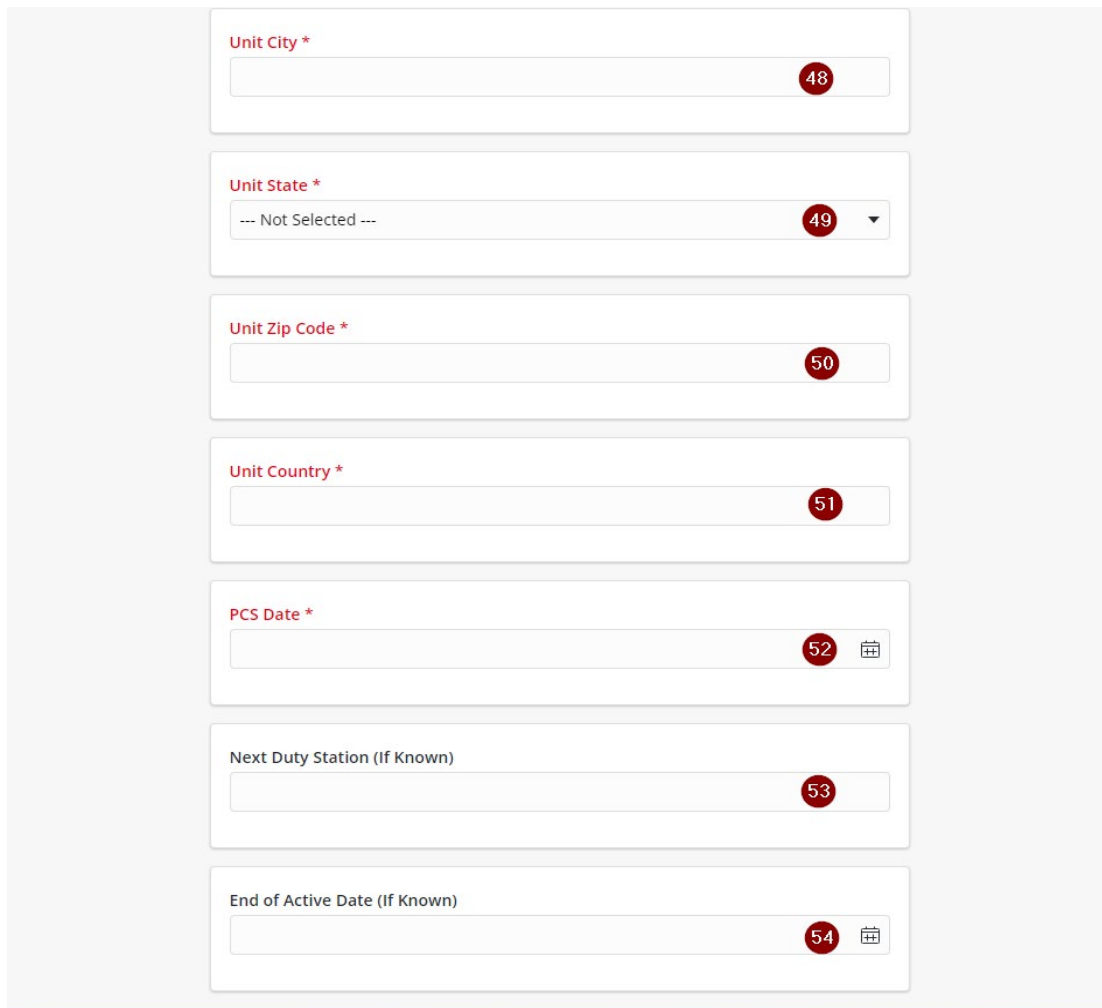
52. Select **PCS Date** from the calendar widget.

53. Fill in **Next Duty Station (If Known)**.

Please note: This step is optional.

54. Select **End of Active Date (If Known)**, from the calendar widget.

Please note: This step is optional.



The screenshot displays a vertical stack of seven form fields, each with a red circular icon containing a number indicating the step order:

- Unit City ***: A text input field with a red circle containing the number 48.
- Unit State ***: A dropdown menu showing "--- Not Selected ---" with a red circle containing the number 49.
- Unit Zip Code ***: A text input field with a red circle containing the number 50.
- Unit Country ***: A text input field with a red circle containing the number 51.
- PCS Date ***: A date selection field with a red circle containing the number 52 and a calendar icon.
- Next Duty Station (If Known)**: A text input field with a red circle containing the number 53.
- End of Active Date (If Known)**: A date selection field with a red circle containing the number 54 and a calendar icon.

55. Fill in the **Full name on Passport or Travel ID**.
56. Select the **Closest Major Airport** from the drop-down menu.
57. If unable to find the airport closest to the applicant's location from **Step 56**, please use this step to **fill in the airport** (if not listed above).

Travel Information

Full Name on Passport or Travel ID *

55

Closest Major Airport *

--- Not Selected ---

56 ▼

Airport (If Not Listed Above)

57

58. If in the National Guard – Upload **DA1058R**.

Please note: This step is only applicable to applicants who are enlisted in the National Guard, please skip to **Step 62**, if this does not apply to you. If this step does apply to you, the maximum file size allowed is 10 MB.

59. If in the National Guard – Upload **DA5960**.

Please note: This step is only applicable to applicants who are enlisted in the National Guard, please skip to **Step 62**, if this does not apply to you. If this step does apply to you, the maximum file size allowed is 10 MB.

60. If in the National Guard – Upload **DA Form 5500/5501**.

Please note: This step is only applicable to applicant's who are enlisted in the National Guard, please skip to **Step 62**, if this does not apply to you. If this step does apply to you, the maximum file size allowed is 10 MB.

61. If in the National Guard – Upload **DA Form 705**.

Please note: This step is only applicable to applicant's who are enlisted in the National Guard, please skip to **Step 62**, if this does not apply to you. If this step does apply to you, the maximum file size allowed is 10 MB.

National Guard File Upload

Please upload DA1058R:

No file attached

58

Safe extensions to upload: bmp, csv, doc, docx, heic, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 10 MB

Please upload DA5960:

No file attached

59

Safe extensions to upload: bmp, csv, doc, docx, heic, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 10 MB

Please upload DA Form 5500/5501

No file attached

60

Safe extensions to upload: bmp, csv, doc, docx, heic, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 10 MB

Please Upload DA Form 705:

No file attached

61

Safe extensions to upload: bmp, csv, doc, docx, heic, jpg, pdf, png, rtf, txt, xls, xlsx
Maximum file size allowed: 10 MB

62. Fill in the **First Name of the Applicant's Commander**.
63. Fill in the **Last Name of the Applicant's Commander**.
64. Select the **Commander's Rank** from the drop-down menu.
65. Fill in the **Commander's Military Email**.
66. Fill in the **Commander's Alternate Email**.
Please note: This step is optional.

Commanding Officer Information

Please verify that your commander's name and Enterprise email address (@army.mil) are correct.

NOTE: Some email addresses include a middle initial or number

If your commander mainly uses a non- @army.mil email address, that email must be listed as an alternate email or they will not be able to access your application. Your application CANNOT be processed by your commander and CANNOT be considered if they cannot approve your application.

Commander First Name *

62

Commander Last Name *

63

Commander Rank *

--- Not Selected ---

64

Commander Military Email *

65

Commander Alternate Email

66

67. Fill in the **Commander's Commercial Phone Number**.

68. Fill in the **Commander's DSN Number**.

Please note: This step is optional.

Commander Commercial Phone Number *

67

Commander DSN Number

68

69. Select the **Date of Completion for Level I Anti-Terrorism Training**

Please note: If you do not have an up-to-date or have completed a “Level 1 Anti-Terrorism Training” in the past, **you will not be allowed to continue with your application until this is done.** If your need to complete/update your Level 1 Anti-terrorism training, please follow these instructions below to update your training. Users need to enroll in the “**Level 1 Anti-Terrorism Training**” to receive credit for the training.

1. Please go to <https://jkodirect.jten.mil/>
2. At login screen, select “**login using my CAC**”.
3. Go to the “**Course Catalog**” tab
4. At the “**Course Catalog**” tab, enter “terrorism” in the first search box and select “**Level 1 Anti-Terrorism Training**”.
5. Select “**Enroll**”.
6. Select “**Launch**” to take the training (approximately 2 hours to complete).

Required Level I Anti-Terrorism Training

Your Level I Anti-Terrorism training is not current based on the date of your sport. It cannot expire before the last day of competitions. Please go to the training at: <https://jkodirect.jten.mil> and update your training. **You will not be allowed to continue with your application until this is done.**

Users need to enroll in “Level 1 Anti-Terrorism Training” to receive credit for the training. The following basic instructions are provided to assist in locating the training:

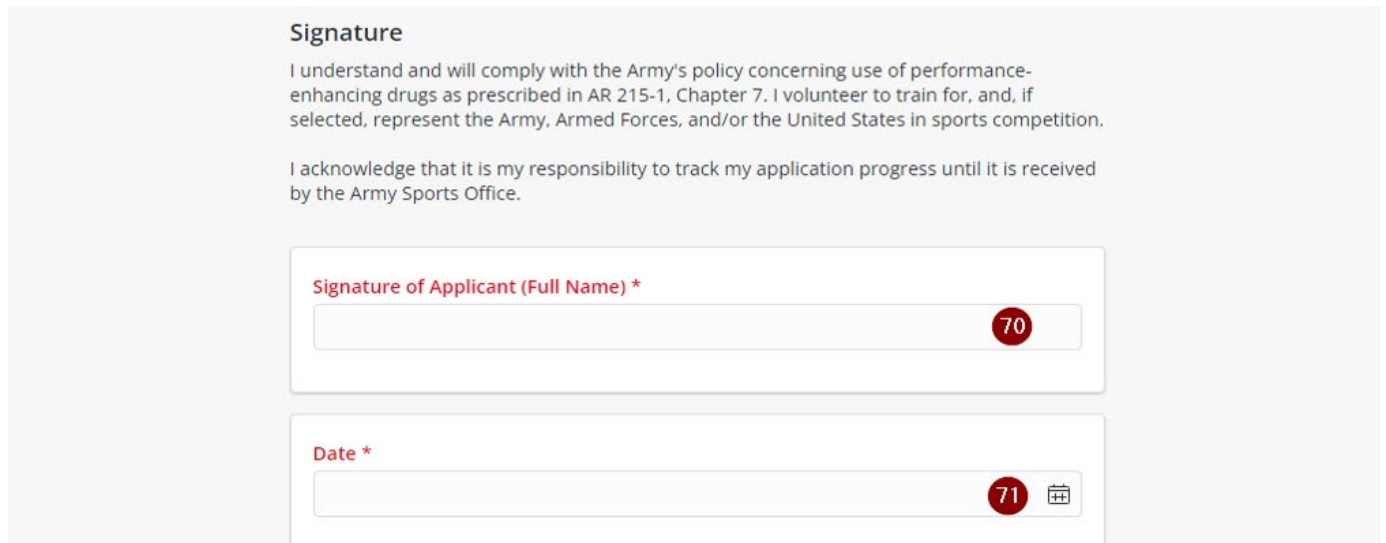
- (1) Go to <https://jkodirect.jten.mil>
- (2) At login screen, select “Login using my CAC”
- (3) Go to the “Course Catalog” tab
- (4) At the “Course Catalog” tab, enter “terrorism” in the first search box and select: “Level 1 Antiterrorism Awareness Training”
- (5) Select “Enroll”
- (6) Select “Launch” to take the training (approximately 2 hours to complete)

Level I Anti-Terrorism Date of Completion *

69 

70. In the **Signature of Applicant (Full Name)** field, type in the **Full Name of Applicant**.

71. Select **Date Signed** from the calendar widget.



Signature

I understand and will comply with the Army's policy concerning use of performance-enhancing drugs as prescribed in AR 215-1, Chapter 7. I volunteer to train for, and, if selected, represent the Army, Armed Forces, and/or the United States in sports competition.

I acknowledge that it is my responsibility to track my application progress until it is received by the Army Sports Office.

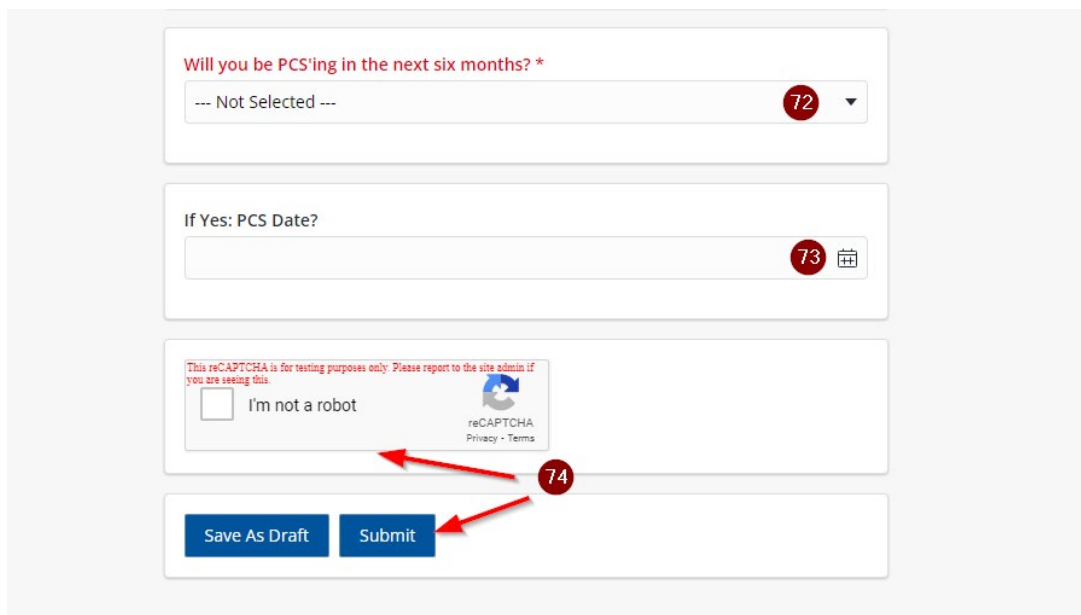
Signature of Applicant (Full Name) *

Date *

72. In the **Will you be PCS'ing in the next six months** field, select appropriate response from the drop-down menu.

73.If you selected "Yes" in **Step 72**, please select the applicant's **PCS date** from the calendar widget.

74.Complete the **ReCAPTCHA verification** and click the **Submit** button.



Will you be PCS'ing in the next six months? *

--- Not Selected ---

If Yes: PCS Date?

I'm not a robot

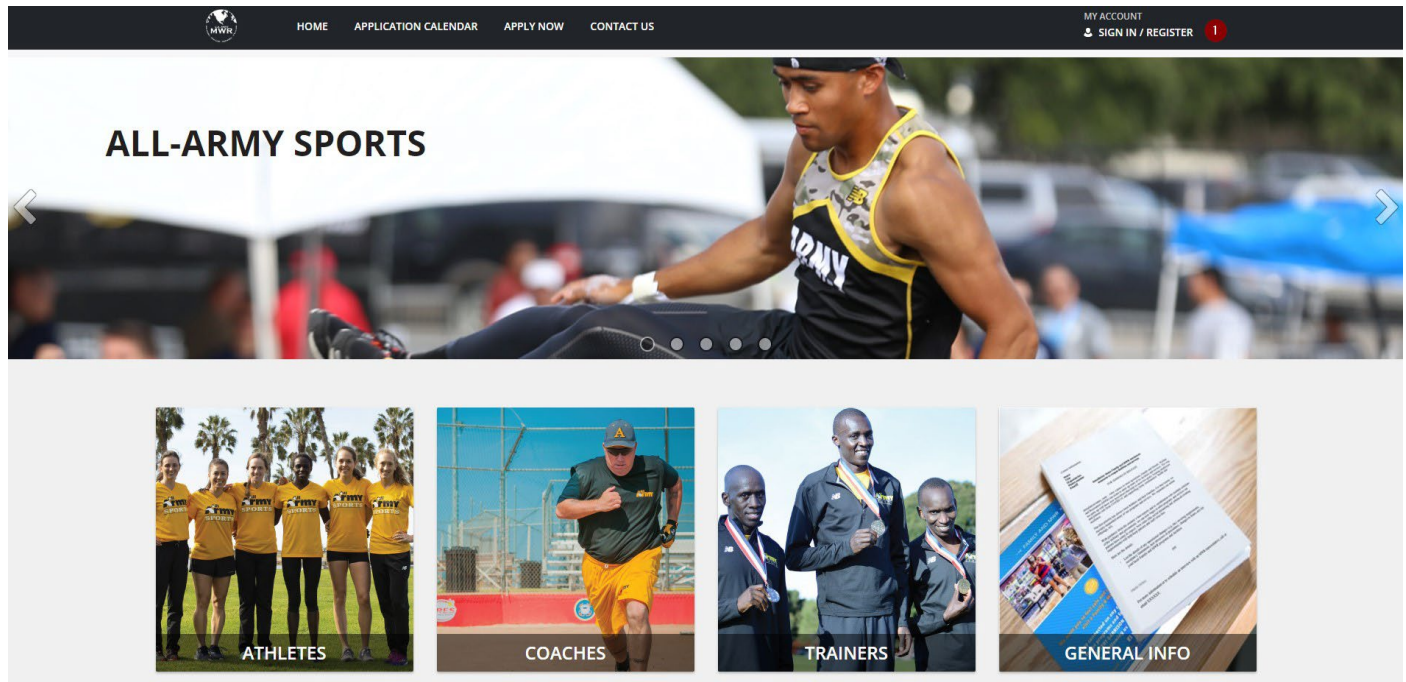
Save As Draft **Submit**

Continuing an Application

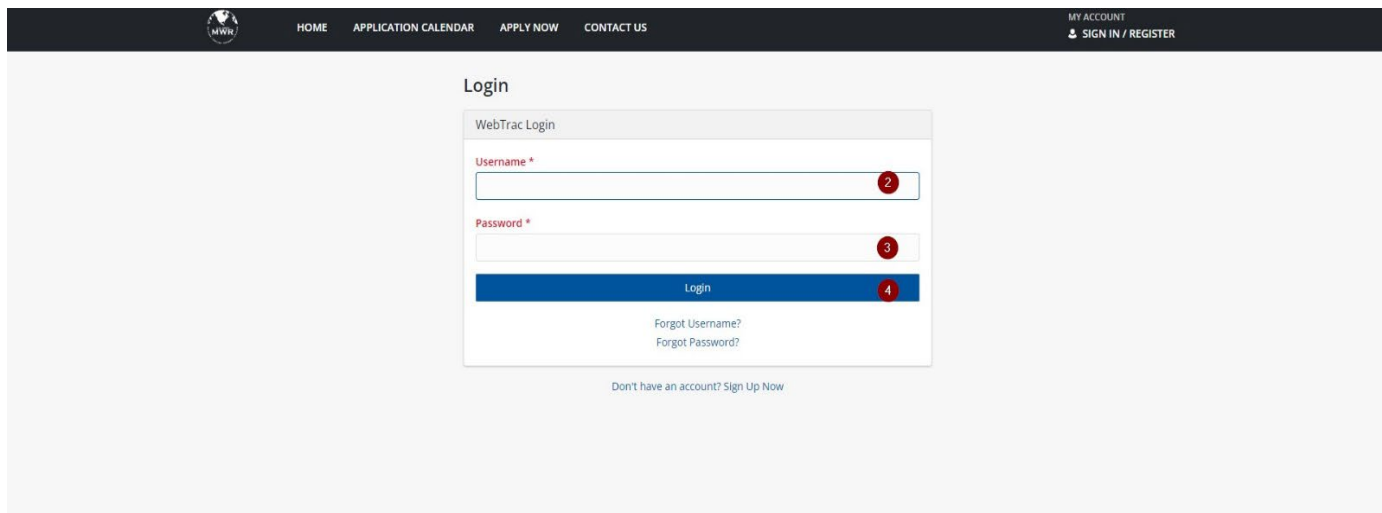
After registering for the Sport of choice, an Athlete or Coach can resume the application process at a later date. The steps below walk through the process of locating the existing application that needs to be completed.

Please follow the instructions below to continue an existing application:

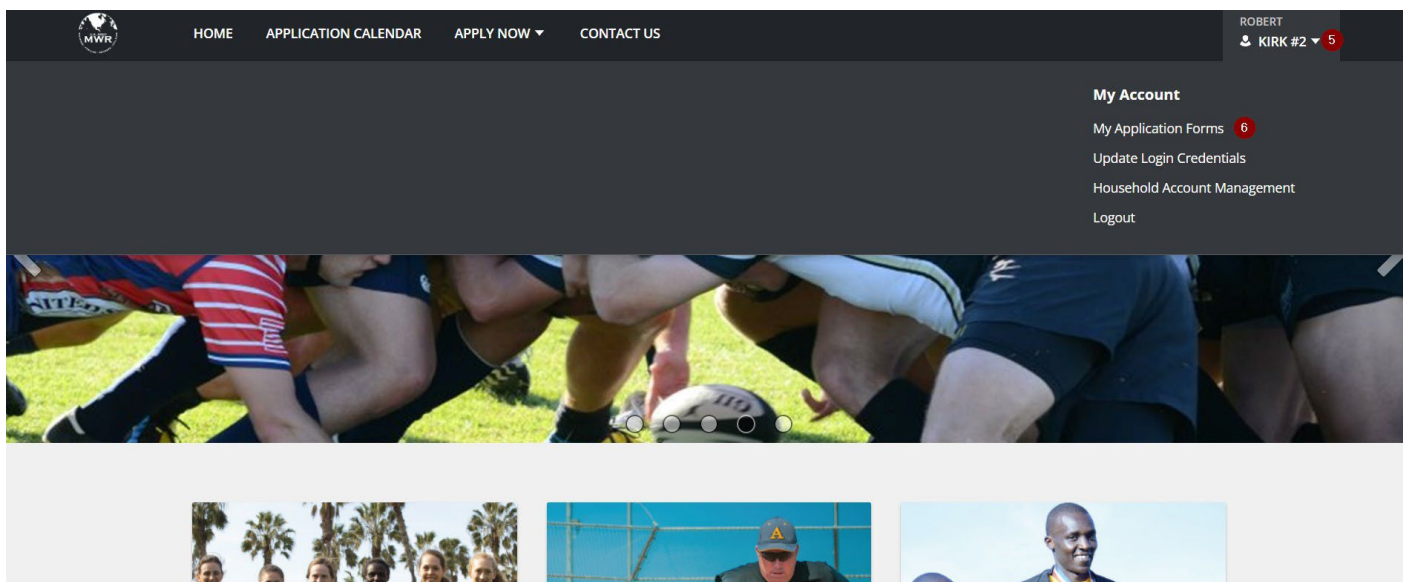
1. Click on **Sign In/Register** at the top right corner of the screen.



2. Enter your **Username**.
3. Enter your **Password**.
4. Click the **Login** button.



5. Click on your **User Menu** in the top right-hand corner of the screen.
6. Select **“My Application Forms”**.



7. Click “**Edit Draft**” button next to the application you wish to continue editing.
8. Complete **Application** as needed.



HOME

APPLICATION CALENDAR

APPLY NOW ▾

CONTACT US

ROBERT



KIRK #2 ▾

▼ Application Date

12/27/2023 

Search

Reset

My Application Forms

Submitted	Application Name	Application Status	Review Submission
01/18/2024	All-Army Sports Athlete Application: Basketball 2023	Draft	Edit Draft  Delete Draft

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